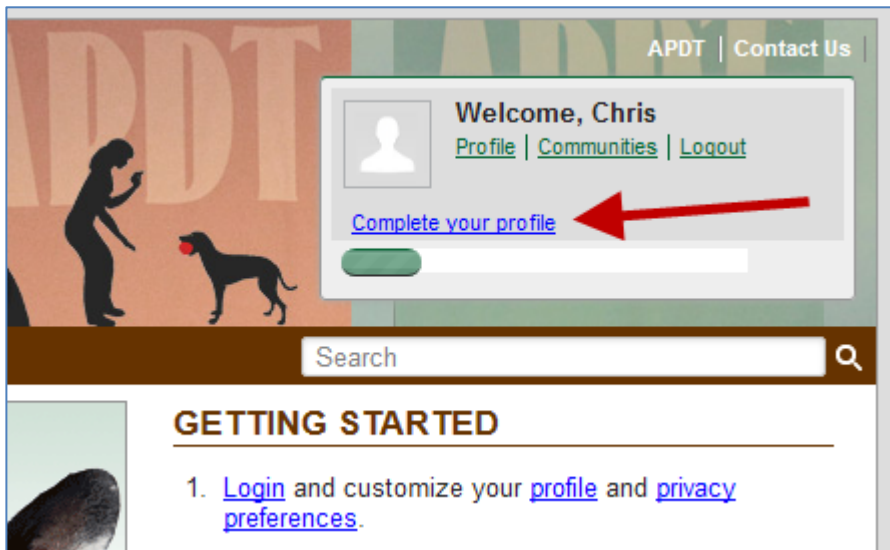


How to Add/Edit Your Profile Photo

Step 1 – Click on the 'Complete your profile link'



Step 2 – You will see your main profile page.

The screenshot shows a Firefox browser window displaying the APDT (Association of Pet Dog Trainers) website. The browser's address bar shows the URL: `community.apdt.com/apdt/myprofile/profile?UserKey=821a03bd-1`. The page header features the APDT logo and the tagline "Building Better Trainers Through Education". A navigation menu includes "HOME", "MY PROFILE", "DIRECTORY", "PARTICIPATE", "COMMUNITIES", and "HELP". A search bar is located on the right side of the header.

The main content area is titled "My Profile" and displays the name "Chris Williams". A sidebar on the left contains a list of profile management options: Profile, My Communities, My Contacts, My Networks, My Messages, My RSS Feeds, My Privacy Settings, My Subscriptions, My Documents, and My Postings. The profile information includes a placeholder for a profile picture and the following details:

- Location: Twinn Falls, ID, United States, 12345
- Website: www.yoursite.com
- Phone: 1234567890
- Email: youremail@whatever.com

Below the contact information, there are sections for "Bio", "Social Media Sites", "Twitter Tweets", "Honors and Awards", "Professional Associations", "Education", and "Job History". Each of these sections currently displays "No Data Found" or "You have not yet added information about yourself".

At the bottom of the page, there is a footer with links for "Privacy Policy" and "Code of Conduct", and a copyright notice: "Copyright © 2013 Association of Pet Dog Trainers. All rights reserved."

Step 3 – Click the little edit gear icon located just to the upper-right of your blank profile photo area:



Chris Williams

 [Refresh Member Information](#)

Twinn Falls, ID
United States
12345
www.yoursite.com
Phone: 1234567890
youremail@whatever.com

[Edit Contact Information](#)

Bio

You have not yet added information about yourself.

[Grab Profile Info from LinkedIn](#)

Step 4 – Browse to the location of the photo on your computer and then click the blue ‘upload’ button to add the image to your profile.

Chris Williams

Refresh Member Information

1

Edit Profile Picture

Browse...

Accepted file types:
(.jpg, .bmp, .gif, .png)

cancel upload

Twinn Falls, ID
United States
12345
[www.yoursite.com](#)
Phone: 1234567890
[youremail@whatever.com](#)

Edit Contact Information

2

Bio

You have not yet added information about yourself.

Grab Profile Info from LinkedIn

[Bring in your information from LinkedIn®](#)

Social Media Sites